

20 May 2026



Our ref: OIA 2526-1120

s9(2)(a)

Tēnā koe s9(2)(a)

### Response to your Official Information Act request

Thank you for your email of 22 April 2026 to the Ministry for Ethnic Communities (the Ministry) requesting the following information under the Official Information Act 1982 (the Act):

1. *How many grants has Asturlab Cultural Centre received from MEC to date? Please list date and funding amounts of each grant received to date.*
2. *How many complaints have been made against Asturlab Cultural Centre in relation to the '4 for 40 Stop the Silence Campaign grant' to date? I am not asking for the content of the complaints, only for the number. There are no statutory grounds to withhold this information.*
3. *Provide the name of the Ministry's division and the name of the General Manager in whose responsibility the decision to provide this grant was made. There are no statutory grounds to withhold this information.*
4. *Provide Asturlab Cultural Centre's completed application for the grant.*
5. *Provide MEC's internal and signed out assessment decision based on which the grant was made.*
6. *Provide the response letter to Asturlab Cultural Centre advising them of the outcome.*
7. *Provide a copy of the formal communication that MEC conveyed to Asturlab Cultural Centre advising them to stop using the grant for their anti-Israel billboard campaign.*

*In addition, I hereby make a formal complaint against Asturlab Cultural Centre's use of the '4 for 40 Stop the Silence Campaign grant', relating to billboards accusing Israel of genocide. Please address this via your formal complaints process.*

Firstly, the Ministry acknowledges your complaint. As previously advised, we are currently undertaking a review of the grant. The results of the review will be made available, as appropriate.

In relation to the Official Information Act (OIA) request, the Ministry has provided responses to each question below.

#### Question 1

The Ministry has approved two grants to the Asturlab Cultural Centre. One grant was approved in 2023 for \$10,000 and the other grant was approved in 2023 for \$30,000.

## Question 2

The Ministry has received 10 pieces of correspondence relating to this grant, whereby the nature of the correspondence has been interpreted as a complaint. This includes five requests for information under the Act. The matters raised vary in nature and degree and have been responded to according to Ministry processes.

## Question 3

The Ethnic Communities Development Fund sits within the Corporate Services division of the Ministry. The responsibility for the decision to provide the grant sits with Deputy Chief Executive Corporate Services. Fleur Murray was the Deputy Chief Executive at the time of the decision. Please note that there was a change in the title of the role from System Capability and Programmes to Corporate Services in 2024.

## Questions 4, 5 and 6

In response to questions four, five and six of the request, please refer to the document titled *Asturlab Cultural Centre Application*. Some information is withheld under section 9(2)(a) of the Act to protect the privacy of natural persons, with some out of scope information redacted.

## Question 7

The Ministry does not hold any communications on this part of the request. The Ministry became aware of billboard expenditure at the time the Ministry received the final results report and the project was completed. As such, this part of the request is refused under section 18(e) of the Act as the information does not exist.

Under section 28 of the OIA, you have the right to seek an investigation and review by the Office of the Ombudsman of my response relating to this request. The relevant details can be found on their website at: [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

Please note, due to the public interest in our work, the Ministry may publish responses to requests for official information on our website, shortly after the response has been sent. If you have any queries about this, please feel free to contact our Ministerial Services team:

[Ministerial@ethniccommunities.govt.nz](mailto:Ministerial@ethniccommunities.govt.nz).

Ngā mihi



Edward Firth  
Director of Ministerial Services



For more information on Ethnic Communities Development Fund, please visit the Ministry of Ethnic Communities website at - Ethnic Communities - Ethnic Communities Development Fund

If you require assistance when applying on behalf of your organisation or assistance with reporting requirements or other assistance, contact:

- freephone 0800 656 656
- [ecdf@ethniccommunities.govt.nz](mailto:ecdf@ethniccommunities.govt.nz)

**Ethnic Communities Development Fund**  
**ECDF-2024-255668**  
**Asturlab Cultural Centre**  
**4 for 40 Stop the Silence Campaign**  
Fast track review path

#### ▼ Table Of Contents

ORGANISATION DETAILS  
REQUEST DETAILS  
AMOUNT REQUESTED  
SUPPORTING DOCUMENTS  
TERMS AND CONDITIONS  
FUNDING & APPLICATION HISTORY  
CONFLICT OF INTEREST  
DOCUMENT CHECK  
ASSESSMENT  
DECISION  
COMMITMENT  
WRITEBACK  
NOTIFICATION OF DECISION  
PAYMENT SCHEDULE  
REPORTS SCHEDULE  
EXTEND GRANT TERM?  
GRANT AWARDED  
TRANSACTION HISTORY  
INTERNAL INFORMATION  
CUSTOMER VERSIONS  
CUSTOMER COMMUNICATIONS  
AUDIT HISTORY  
WORKFLOW PROCESSING DATES

#### Status

48 Grant Completed and Closed

**Programme:** Ethnic Communities Development Fund

**Sub Programme:** Ethnic Communities Development Fund

Financial Year: 23/24

Submit Date: 27 November 2023

**Allocation/Decision Meeting:** Crown Panel - MEC - Ethnic Communities Development Fund - 01/12/2023

**Fund Manager:** 9(2)(a)

**Fund Coordinator:** 9(2)(a)

**Advisor:** 9(2)(a)

**MEC region:** South

#### ▼ REVIEWERS

Ensure all panel 'member' cards are current and correct before request is at 'stage 20 pending committee review'

#### Reviews

**Review States:** 20 Pending Committee Review

**Reviewer Group:** Crown Panel - MEC - Ethnic Communities Development Fund

**Theme:** Committee Reviewer Form

**Organisation** Asturlab Cultural Centre

**city/town** Christchurch

**Primary contact for this request** 9(2)(a)

**Person authorised to accept Terms and Conditions** 9(2)(a)

The Primary contact for this request is the person who will receive all system notifications about this request and any reports.

**Bank account:** Bank account details provided: 24/7/2024

**GST registration:** Registered

The profile secretary of your organisation can update and add information missing from your organisation profile.

Please check that your organisation's contact details are correct as we may need to contact you for further details in regards to this grant request.

#### REQUEST DETAILS

**Request Created on Behalf of Customer:**

**What are you requesting funding for?** Project or event more than \$5000

**What is the name of your project or event?**

4 for 40 Stop the Silence Campaign

**What do you want funding for?**

We are requesting \$30,000 for the '4 for 40 Stop the Silence Campaign', a nationwide initiative running from December 1st to February 1st. This campaign is dedicated to raising awareness about the Gaza crisis, with a strong focus on building social cohesion and connecting New Zealanders to their core values as they resonate with global issues. Primarily utilising digital platforms and community events across New Zealand, we aim to engage over 100,000 individuals. Our initial focus will be on engaging with the Middle Eastern and Muslim communities in New Zealand, including Kiwi Muslims, Palestinians, and Arabs, to ensure our messaging resonates with their experiences and perspectives. This targeted approach is crucial for creating a foundation of support and understanding within these communities before we expand our outreach to the wider New Zealand public.

We have already established a dedicated website (4for40.nz) and social media platforms, and have begun initial team formation and content development. The funding will be allocated as follows: \$10,000 for team and capacity building (including training, platform development etc), \$10,000 for network development and community engagement, and \$10,000 for media and promotional activities plus surveying/polling. This strategic allocation of funds will ensure a far-reaching and impactful campaign that not only raises awareness but also fosters social cohesion and connects Kiwis to their values as they relate to global issues.

**How does your request align with one of the priorities of this fund?**

Our '4 for 40 Stop the Silence Campaign' aligns closely with the fund's priorities, particularly (4) connecting and empowering ethnic community groups, with an emphasis on the Middle Eastern and Muslim communities in New Zealand.

Also, priority (1): promoting diversity and inclusion. By amplifying narratives from Palestinians and aligning with their values as New Zealand Palestinians, our campaign fosters social inclusion and cohesion, ensuring they feel a strong sense of belonging in Aotearoa. Our social media platforms, which showcase diverse perspectives in a safe environment, further reinforce this sense of inclusion and cohesion.

In terms of priority 2, equitable provision and access, our campaign addresses the challenge faced by Muslim and Middle Eastern communities in finding media representation that resonates with their experiences. We aim to build a team of young, dynamic social media creators and content writers to present information in a balanced, accessible manner to a New Zealand audience. This approach is not solely current affairs but includes cultural aspects, such as sharing Palestinian recipes, stories on Palestinian families in Aotearoa etc. to maintain optimism and highlight humanity amidst adversity. By focusing on human stories and aspects of Palestinian culture, we aim to provide an alternative to the often polarising and overwhelming mainstream media narratives, thereby promoting a more inclusive and balanced understanding for Kiwis of all backgrounds.

Our approach is designed to create a more inclusive media landscape that reflects the diversity of New Zealand's communities, contributing to a broader understanding and appreciation of different cultures and narratives within our society.

**Fund Priorities:**

1. Take action to promote the value of diversity and improve inclusion of ethnic communities
2. Ensure equitable provision of, and access to, Government services for ethnic communities
3. Develop and support initiatives to improve economic outcomes, including addressing barriers to employment
4. Work to connect and empower ethnic community groups

**What other community groups, organisations or agencies are you collaborating with, if any?**

Our current collaborations primarily involve grassroots organisations and groups that have actively responded to the crisis in Gaza, including FIANZ, various local Muslim community groups and associations, Palestinian groups, and social action collectives across New Zealand. These partnerships have emerged organically, reflecting a community-driven response to urgent needs.

In addition to strengthening these existing collaborations, we plan to significantly expand our network. This expansion includes engaging with like-minded groups across other faith communities, including multi-faith networks and intra-faith groups such as the Shia community. We also aim to collaborate with external organisations like peace groups, social cohesion networks, and local Muslim community-led groups active in social cohesion, such as Mahia Te Aroha and Sakinah Community Trust.

A key aspect of our campaign is to ensure we work closely with Palestinian and Muslim groups intimately connected to this issue, while also building bridges with like-minded individuals and groups from the Jewish community and other groups. This approach requires dedicated effort and resources, potentially including hosting meetings and visiting other centres to foster these relationships.

We are guided by a commitment to social cohesion and balanced narratives. We will strategically steer our efforts based on the advice and feedback from diverse stakeholders in this space as well as aligning with both national and international trends. This includes being both responsive to and proactively seeking feedback from our collaborative partners, as well as other key voices in the community on this topic such as leaders from the Jewish community. Such consultations are intended to ensure our campaign remains responsive and relevant. We recognise this is a sensitive topic. Our approach is to listen, adapt, and align our strategies to create a responsible and impactful campaign.

**What are the expected benefits/outcomes? for whom?**

The '4 for 40 Stop the Silence Campaign' primarily aims to elevate awareness among the general New Zealand public about the Gaza crisis and the Palestinian people, while actively engaging with core New Zealand values of peace, understanding, and community solidarity. A key priority of this project is to foster social cohesion and reinforce the connection of New Zealanders to their inherent values. We intend to achieve this by increasing the percentage of New Zealanders who support peaceful resolutions, such as a ceasefire, through informed perspectives and empathy-driven narratives.

In addition, our goal is to cultivate a substantial online community, targeting a following of approximately 100,000 across our digital platforms. This community will be a dynamic space for dialogue and action, reflecting a diverse range of voices and perspectives. The success of this engagement will be measurable through data analytics, which will track participation and interaction across our email campaigns, social media posts and comments. By doing so, we aim not only to raise awareness but also to strengthen the sense of unity and shared values among New Zealanders, creating a more cohesive and empathetic society.

The primary benefit of the '4 for 40 Stop the Silence Campaign' is to raise awareness among the general New Zealand public about the Gaza crisis and the Palestinian people, and to activate core NZ values of peace, understanding, and community solidarity. Specifically, we aim to increase the percentage of New Zealanders supporting peaceful resolutions, such as a ceasefire, by providing informed perspectives and fostering empathy. Additionally, we target to build a following of approximately 100,000 on our digital platforms, creating a substantial community engaged in dialogue and action. This engagement will be quantifiable through a dashboard that will capture data analytics, tracking participation and interaction in our email campaigns, social media posts, and comments.

**How many are expected to benefit?** 1000+

**How will you show you have achieved success?**

Our campaign's success will be determined through a blend of qualitative and quantitative measures. Quantitatively, we will leverage data analytics to monitor

engagement levels, tracking metrics such as social media followers, email campaign open rates, and interactions including comments and shares. This will provide a clear picture of our reach and the level of active participation. Qualitatively, we will assess the depth of engagement and shifts in public opinion through feedback, surveys, and analysis of the dialogue on our platforms. Regular polling will be a key tool in this process, allowing us to gauge public perspectives on the Gaza crisis and related issues, and to adjust our approach for greater effectiveness.

In addition to these methods, we recognise the importance of managing sensitivities and ensuring a safe, respectful online environment. We will closely monitor conversations and comments, employing strategies to mitigate anti-Semitism, Islamophobia, and other forms of hate speech. Our established set of community guidelines aims to foster constructive dialogue and reduce harmful rhetoric. We plan to use data analytics not only to measure engagement but also to identify successful tactics in defusing emotionally charged or hateful comments. The ability to maintain a balanced and respectful discourse will be a crucial indicator of our success, alongside achieving our goal of engaging 100,000 individuals and effecting a noticeable shift in public opinion and awareness.

**What is the project start date?** 1/12/2023

**What is the project end date?** 15/2/2024

**Where will the main benefit of the project be realised?** Canterbury

*This following data is collected for statistical purposes only*

**Which ethnic community will benefit most from this project?** Middle Eastern

**Are refugees the main beneficiary of this project?**

**Is the funding expected to benefit any faith groups?**

#### AMOUNT REQUESTED

If you are GST registered, the amounts should be exclusive of GST.  
If you are not GST registered, the amounts should be inclusive of GST.

**What is the total amount you are requesting?** \$30,000.00

**The budget provided with this request is?**

#### SUPPORTING DOCUMENTS

##### Required Document:

Budget for this request is **Required**

- if your organisation is registered for GST - please provide a GST exclusive budget
- if your organisation is not registered for GST - please provide a GST inclusive budget

Refer Community Matters - Budgets

Organisation Documentation:

- Refer Community Matters - financial requirements for organisations
- Refer Community Matters - financial statements

## SUPPORTING DOCUMENTATION



Updated ECDF budget for 4 for  
40.xlsx

### Budget (ECDF)

Added by 9(2)(a) at 8:51 PM on 1 December 2023



Updated ECDF budget for 4 for  
40.xlsx

### Budget (ECDF)

Added by 9(2)(a) at 2:46 PM on 1 December 2023



ECDF budget for 4 for  
40.xlsx

### Budget (ECDF)

Added by 9(2)(a) at 11:13 AM on 27 November 2023

## ▼ TERMS AND CONDITIONS



Ministry for  
**Ethnic  
Communities**  
Te Tari Mātāwaka

### 1. A grant recipient must:

- a. Spend the grant within 12 months of a grant request being approved. Or if awarded a multi-year grant, spend within the approved timeframe specified in the Reporting and Payments Schedule.
- b. Spend the grant only for the purpose(s) approved by, and subject to any conditions imposed by, the Ministry for Ethnic Communities.
- c. Return to the Ministry for Ethnic Communities any portion of the grant that is not spent on the approved purpose(s). If the grant payment includes GST, the grant recipient must also return the GST component of the grant.
- d. Complete a results report when the grant has been fully spent, or within 12 months after the grant has been approved, or upon request by the Ministry for Ethnic Communities, whichever comes first. Or, if awarded a multi-year grant, meet milestone conditions such as providing results report by the due dates, which will be specified in the Reporting and Payments Schedule. Payment of any subsequent grant installments may not be made until all the milestone reporting requirements are met in full and is subject to funding being available.
- e. Make any files or records relating to the activity or project available for inspection within 10 working days if requested by the Ministry for Ethnic Communities.

- f. Keep financial records that demonstrate how the grant was spent for seven years after the end of the agreement term.
- g. Acknowledge the receipt of an Ethnic Communities Development Fund grant as a separate entry in its financial statements, or in a note to its financial statements.
- h. Inform the Ministry for Ethnic Communities of any changes that affect the organisation's ability to deliver the activity(ies) or project(s) (eg changes to financial situation; an intention to wind-up or cease operations; or any other significant event, or failure to meet child protection standards), before the grant has been fully used.
- i. Agree to notify the Ministry for Ethnic Communities immediately if any of the grant money is stolen or misappropriated and to consider if Police charges need to be laid.
- j. Agree that the Ministry for Ethnic Communities have authority to publish that the grant has been made to the grant recipient for the approved purpose.

2. During the term of this agreement a grant recipient may request a variation to the purpose, term, or conditions of this agreement.

3. A grant must not be spent on any item that falls within the Ethnic Communities Development Fund exclusions (Ministry for Ethnic Communities website) *Ethnic Communities Development Fund - what we do not fund*

4. Failure to comply with any of the terms and conditions within this agreement, or the provision of false information in the request may result, without limitation, in the Ministry for Ethnic Communities terminating this agreement and:

- a. Requiring repayment of all or part of the grant
- b. Withholding payment of this grant, any other Ministry for Ethnic Communities' administered grants and any Department of Internal Affairs' administered grants until issues are resolved
- c. Imposing additional terms and conditions before any Ministry for Ethnic Communities' administered grants and any Department of Internal Affairs' administered grants funding is approved
- d. Recommending to funding committees of Ministry for Ethnic Communities' administered grants and Department of Internal Affairs' administered grants, to decline future funding.

5. For the purpose of gaining or providing information relevant to the funding of the organisation, the Ministry for Ethnic Communities may disclose to, or obtain information from, any other government department or agency, private person or organisation

6. The Ministry for Ethnic Communities is subject to the Official Information Act 1982 and may be required to release information unless there is good reason under the Act to withhold the information.

## DECLARATION

I confirm that I have the authority to make this request and to accept these terms and conditions on behalf of my organisation and declare that:

I understand and accept the terms and conditions set out above, which will form a legally binding agreement with the Secretary of the Department of Internal Affairs if our organisation is successful in receiving a grant.

All the information provided for this request is true and correct to the best of my knowledge.

I have notified the Department of Internal Affairs of any conflicts of interest of which I am aware.

Our organisation is fully compliant with all applicable legislation, including the requirements under the Children's Act 2014 (if applicable).

I have been duly authorised by our governing body to commit our organisation to this agreement.

Our organisation has the following minimum set of internal controls in place:

Two signatories to bank accounts.

Maintenance of a cash book or computer equivalent.

A person responsible for maintaining financial records.

Regular financial reporting to every full meeting of the governing body.

The ability to provide an income and expenditure statement, which reports what happened against the budget presented with our request.

## ACCEPTED TERMS AND CONDITIONS

I, 9(2)(a) , confirm that I have the authority to accept these Terms and Conditions on behalf of Asturlab Cultural Centre and I accept these Terms and Conditions

**Terms and Conditions Acceptance by authorised person:** I accept

## FUNDING & APPLICATION HISTORY

### GCMS Funding and Application History

| Grant ID         | Decision Date   | Awarded     | Project                            |
|------------------|-----------------|-------------|------------------------------------|
| ECDF-2022-193511 | 7 February 2023 | \$10,000.00 | Eid Al Fitr 2023                   |
| ECDF-2024-255668 | 1 December 2023 | \$30,000.00 | 4 for 40 Stop the Silence Campaign |

Out of scope

### ▼ CONFLICT OF INTEREST

**Conflict of Interests that show here:**

- all conflict of interests that were created from here
- any conflict of interest with the organisation making this request

### Recording a Conflict of Interest (COI)

Add a COI here if the COI is with the organisation making the request, or with a person within the organisation.

To add a new COI, click the  button and complete the form.

## ▼ DOCUMENT CHECK

Organisation is GST Registered: Yes

Does customer need to be notified using missing notification? No

Does customer need to be notified using incomplete notification?

## ▼ ASSESSMENT

### ELIGIBILITY AND FUND CRITERIA REQUIREMENTS

All required eligibility support information been provided: Yes

The customer meets the eligibility requirements for this fund: Yes

The request meets the criteria for this fund for this funding round? Yes

Is this request for?

If this is an event, is it open to the public?  
:

The project is retrospective? No

### CUSTOMER ENGAGEMENT FOR THIS REQUEST

Observations and report on customer discussion (phone, skype, email):

1/12/23:

-Asked organisation to confirm the number of people that would benefit from the project?

-Requested a further breakdown of their budget and asked to confirm if they would be willing to utilise the grant towards community engagement/networking and relationship building expense.

Visit/customer engagement date: 1/12/2023

Visit or customer engagement by: 9(2)(a)

Additional Customer Engagement  
Commentary:

*Note: Any additional assessment documents provided during customer engagement should be uploaded in "Internal Documents"*

**REPORT COMMENT - Request eligibility and alignment with fund criteria:**

Asturlab Cultural Centre is requesting \$30,000 contribution towards their "4 for 40 Stop the Silence Campaign". Total project would cost \$40,000 and involve raising awareness about the Gaza crisis using digital platforms and community events across New Zealand.

To ensure the campaign echoes the sentiments of the diverse communities in New Zealand, the project will engage between 5,000 to 10,000 people with strong focus on individuals from the Middle Eastern and Muslim communities in New Zealand including Kiwi Muslims, Palestinians, and Arabs to share their perspectives and experiences on the Gaza crisis. The campaign will run for three months from 1 December 2023 to 1 February 2024.

The request aligns with the Fund's purpose and all five funding criteria and is eligible for funding.

## ALIGNMENT WITH FUNDER'S PRIORITIES

---

**Priority:** 1. Take action to promote the value of diversity and improve inclusion of ethnic communities

**REPORT COMMENT - alignment with funder's priorities:**

The project aligns with the following priorities of the Fund:

- Take action to promote the value of diversity and improve inclusion of ethnic communities – one of goals of the project is to develop a substantial online community, to connect and engage with 5,000 to 10,000 people and provide a dynamic space for dialogue and action, reflecting a diverse range of voices and perspectives. This will promote diversity, strengthen the sense of unity and shared values among New Zealanders and make them come together for a common cause i.e. peace and harmony. It will create a more cohesive and empathetic society and lead to better inclusion of ethnic communities in Aotearoa.
- Work to connect and empower ethnic communities – by creating awareness of the Gaza crisis, the issues, impact, and challenges faced by Palestinians across the world and in New Zealand, will lead to greater understanding and appreciation of the Palestinian community. The show of support and solidarity from New Zealanders will make them feel heard and seen and increase their sense of belonging in Aotearoa. This can be very empowering for the community.

## ASSESSMENT OF ABILITY TO DELIVER

---

**First time applicant:** No

**Comment on previous grants history from legacy systems and any watchlist issues identified:**

This the organisation's second ECDF application. Their first application was made in December last year where they requested \$20,000 to celebrate Eid Al Fitr in central Christchurch. They were awarded \$10,000 in February this year for this event. Results report for this grant is due in February 2024.

From the Preventing and Countering Violent Extremism Fund, they received:

- \$50,000 in November 2023 from for their Living Links: Global Roots, Local Branches project. This included establishing a.) physical welcoming safe space, b.) links with global thought leaders in the Muslim community from English speaking West (UK, US, Canada and Australia) and c.) pathways to grow knowledge e.g. circles/gatherings of learning and reflection, resources both physical and online). Results report is due in April 2024.

From lottery community grant, they received:

- \$29,674 in April 2023 to support the shortfall in funding for Eid al-Fitr community festival. Results report is due in April 2024.
- \$30,000 in October 2023 to support one year's salary for the organisation's Executive Assistant and operational costs for the cultural center. Results report is due in October 2024.

**Current issues identified:**

**Having reviewed the customer's grants history, is the level of funds requested here uncharacteristic?** No

**Is the budget and proposed expenditure appropriate?** Yes

**Is the planning provided appropriate to the scale and complexity of the proposal?** Yes

**Are there appropriate resources available to undertake and complete this initiative?** No

---

**Is the organisation experienced in delivering activities of similar scope, scale and complexity?**

Yes

**REPORT COMMENT - Ability to deliver: summary comment on governance, management, and financial performance, and previous experience of initiatives of similar scope:**

The organisation is a registered charity since 2021. One of its purposes is to foster collaboration and partnerships that build bridges with the wider community and this project aims to achieve that. They can deliver the project successfully because they would be collaborating and engaging with key organisations in the country such as FIANZ, local Muslim community-led groups active in social cohesion, such as Mahia Te Aroha and Sakinah Community Trust, Palestinian and Jewish community leaders and multi-faith networks and intra-faith groups such as the Shia community.

ECDF has supported them in past by awarding \$20,000 to celebrate Eid Al Fitr in central Christchurch in April this year. The organisation has received grants from Preventing and Countering Violent Extremism Fund and lottery as well.

From the Preventing and Countering Violent Extremism Fund, they received:

- \$50,000 in November 2023 for their Living Links: Global Roots, Local Branches project. This included establishing a.) physical welcoming safe space, b.) links with global thought leaders in the Muslim community from English speaking West (UK, US, Canada and Australia) and c.) pathways to grow knowledge e.g. circles/gatherings of learning and reflection, resources (both physical and online).

From lottery community grant, they received:

- \$29,674 in April 2023 to support the shortfall in funding for Eid al-Fitr community festival. \$30,000 in October 2023 to support one year's salary for the organisation's Executive Assistant and operational costs for the cultural centre.

Financials as of 31 March reported an operating surplus of \$9,376 and 1 month of working capital (\$9,438). The organisation is under resourced and relying solely on the ECDF for funding support.

Total project would cost \$40,000. From the ECDF they are requesting \$30,000 to cover:

- Weekend wananga-youth networking - \$5,000.
- Project coordination and relationship building (200 hours at \$25/hour since that's the maximum ECDF supports) - \$5,000.
- Meetings & community engagement sessions - \$2,500.
- Content development, creating social media posts (5 per week for 6 weeks) on Facebook, Instagram etc - \$2,000.
- Videographer to develop short videos and reels for social media - \$1,000.
- Comments moderation by 2 people for 1 hour per day for 50 days at \$25 per hour - \$2,500.
- Surveying participants (developing, delivery and analysis) - \$1,000.
- Establishing website (design, development, domain, hosting etc) - \$3,000.
- Boosting posts (\$200-\$400/wk over 6 weeks) - \$2,000.
- Campaign monitor and social media platform setup - \$1,000.
- Initial content development (welcome pack, FAQ, website) - \$1,500.
- Conceptual design and framing including logo and initial content - \$1,000.
- volunteer induction, coordination, and support - \$2,500.

The remaining \$10,000 would be met by SEED funding from FIANZ (\$5,000) and Asturlab Cultural Centre will cover administration support cost of \$5,000. They have already received \$5,000 from FIANZ and used that to establish a dedicated website (4for40.nz) and social media platforms. Additional funding is required to develop the digital platforms further.

Recommend full funding of \$30,000.

## ASSESSMENT OF RISK

### RISK INDICATORS

☐ Org High Risk Indicator: Less than 3 months Working Capital

Likelihood of non compliance:

Likelihood of supplying results report on time (1 = not likely; 5 = very likely): 3

Likelihood of supplying results report at all (1 = not likely; 5 = very likely) : 3

Advisor's opinion of request risk (1=low risk; 5=high risk): 3

Provide comment on why you identified this level of risk:

The organisation is classified as medium risk for now. They have been awarded four grants this year (including one grant from the ECDF, two lottery community grants and one grant from the Preventing and Countering Violent Extremism Fund) but it is not clear how well they can comply with the grant requirements since all results reports are due in 2024.

**REPORT COMMENT - Organisation's capacity, maturity, and capability in relation to the amount of funding requested and complexity of what is proposed:**

The organisation has the capacity, maturity, and capability to use the \$30,000 effectively to deliver the campaign. A detailed breakdown of their project budget provides clarity on what they would be achieving with the \$30,000. They are aware the project is sensitive and intend to deliver balanced narrative by collaborating with diverse and key important stakeholders in the community. There are no issues with this application.

#### Non-Profit Classification

**Category:** Culture, sport and recreation

**Sub-Category:** Culture and recreation support and ancillary services

Staff info

**The non-profit classification relates to the best fit category for this particular request**

When making the selection please consider the following:

- The predominant activity of the grant
- The output (what is being funded) not outcome (what is happening as a result)

#### RECOMMENDATIONS

**Recommendation:** Fund

**Total amount recommended:** \$30,000.00

**Recommendation Reason:**

the request aligned with the Ethnic Communities Development Fund's priorities and funding criteria. The Ministry for Ethnic Communities is pleased to be able to fully fund your request on this occasion.

The Ministry wishes you every success with your project.

**Recommended Grant start date:** 1/12/2023

**Recommended Grant end date:** 1/12/2024

**Include excluded costs or expenditure?**

**Include pre-payment conditions?**

**Include additional terms and conditions?**

BYPASS PANEL REVIEW

**Panel review is not required if:**

- The request is for an event
- The amount requested is less than \$20,000

bypass panel review?

Yes

Use workflow button Fast Track (Bypass review - send direct to stage 21 decision)

## DECISION

**Decision :** Fund  
**Decision date:** 1/12/2023  
**Total amount awarded:** \$30,000.00

**Decision Reason:**

the request aligned with the Ethnic Communities Development Fund's priorities and funding criteria. The Ministry for Ethnic Communities is pleased to be able to fully fund your request on this occasion.

The Ministry wishes you every success with your project.

**Include additional paragraph in Notification?**

**Grant start date:** 1/12/2023

**Grant end date:** 1/12/2024

**Include Excluded Costs:**

**Include pre-payment conditions:**

**Include additional terms and conditions:**

### ▼ PREVIEW DECISION NOTIFICATION

Tēnā koe

RE Asturlab Cultural Centre

Congratulations. On behalf of Ethnic Communities Development Fund, Asturlab Cultural Centre has been approved a grant R-ECDF-2024-255668 of \$30,000.00

It was noted that the request aligned with the Ethnic Communities Development Fund's priorities and funding criteria. The Ministry for Ethnic Communities is pleased to be able to fully fund your request on this occasion.

The Ministry wishes you every success with your project.

You will need to log in to the Grants Management System to view full details of the grant, additional terms & conditions and any reporting requirements associated with the grant.

Nāku iti noa, nā

Ministry for Ethnic Communities  
Ethnic Communities Development Fund (ECDF)

COMMITMENT

Funding Sources

Amount: \$30,000.00  
Source: 23/24 Crown; ECDF  
Ethnic Communities Development Fund, Ethnic Communities Development  
Initiatives: Fund  
Financial Year: 2024

**\$30,000.00 Total Funding**  
\$30,000.00 Grant Amount  
\$0.00 Difference

**Amount Paid to Date:** \$30,000.00  
**Pending Payment:**

Out of scope

Staff note- the following decision information displays to customer at notification stages and stage 30 onward (approvals) and stage 43 (declines)

NOTIFICATION OF DECISION

Decision: Fund

Grant Awarded: \$30,000.00

Grant Term: from 1 December 2023 to 1 December 2024

Decision Reason: It was noted that the request aligned with the Ethnic Communities Development Fund's priorities and funding criteria. The Ministry for Ethnic Communities is pleased to be able to fully fund your request on this occasion.

The Ministry wishes you every success with your project.

Please note that this grant has been approved to match the budget that was provided with your funding application. Approval is required for any subsequent grant expenditure that does not match the approved budget and any items explicitly stated as being excluded from this grant. Please contact [ecdf@ethniccommunities.govt.nz](mailto:ecdf@ethniccommunities.govt.nz) if you would like to discuss approval for any reallocation of funds. Please also ensure that the grant is not spent on items which the ECDF does not fund. Please see the items which the ECDF does not fund listed in the Policy Guidelines on our website here: [Ministry for Ethnic Communities | Ethnic Communities Development Fund Policy and Administrative Guidelines 2023](#)

PAYMENT SCHEDULE

Payments

[Add Payment](#) || [Add a Refund](#)

Amount: \$30,000.00  
Due: 13/12/2023  
Status: Paid

Report Dependencies: No dependencies

Total Payments: \$30,000.00

REPORTS SCHEDULE

## Reports

Name: Otinga Kōrero Final Results Report  
Due: 30/11/2024  
Status: Report Assessed

Out of scope

## GRANT AWARDED

Grant Awarded On: 6/12/2023  
Grant Closed On: 29/8/2025



Ministry for  
**Ethnic  
Communities**  
Te Tari Mātāwaka

This is confirmation that you have been awarded an Ethnic Communities Development Fund grant of \$30,000.00 to support you to achieve the outcomes described in your request.

The term of this grant is from 1 December 2023 to 1 December 2024

### Reporting and Payments

#### REPORTING SCHEDULE

| Report Date | Report Type                        |
|-------------|------------------------------------|
| 30/11/2024  | Otinga Kōrero Final Results Report |

- The Department of Internal Affairs will pay the grant as set out in the following payment table:

#### PAYMENTS SCHEDULE

| Scheduled Date | Payment |
|----------------|---------|
|----------------|---------|

## OTINGA KŌRERO/RESULTS REPORT SAMPLE

At the end of the term of this grant, you will need to complete a results report that includes the following questions and requirements.

|                                                                                                                                                                                                                                                                                           |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| What happened?                                                                                                                                                                                                                                                                            |  |
| Who participated or benefited and how many?                                                                                                                                                                                                                                               |  |
| What was achieved? Did the project achieve it's goals?                                                                                                                                                                                                                                    |  |
| Please upload an income and expenditure statement which reports what happened against the budget presented with your request. The Ethnic Communities Development Fund grant and any other grants or income should be clearly stated in the summary, along with all the expenses incurred. |  |
| How did you use the grant?                                                                                                                                                                                                                                                                |  |
| Did you use the entire grant?                                                                                                                                                                                                                                                             |  |
| How much is your refund?                                                                                                                                                                                                                                                                  |  |

## TERMS AND CONDITIONS

### 1. A grant recipient must:

- a. Spend the grant within 12 months of a grant request being approved. Or if awarded a multi-year grant, spend within the approved timeframe specified in the Reporting and Payments Schedule.
- b. Spend the grant only for the purpose(s) approved by, and subject to any conditions imposed by, the Ministry for Ethnic Communities.
- c. Return to the Ministry for Ethnic Communities any portion of the grant that is not spent on the approved purpose(s). If the grant payment includes GST, the grant recipient must also return the GST component of the grant.
- d. Complete a results report when the grant has been fully spent, or within 12 months after the grant has been approved, or upon request by the Ministry for Ethnic Communities, whichever comes first. Or, if awarded a multi-year grant, meet milestone conditions such as providing results report by the due dates, which will be specified in the Reporting and Payments Schedule. Payment of any subsequent grant installments may not be made until all the milestone reporting requirements are met in full and is subject to funding being available.
- e. Make any files or records relating to the activity or project available for inspection within 10 working days if requested by the Ministry for Ethnic Communities.
- f. Keep financial records that demonstrate how the grant was spent for seven years after the end of the agreement term.
- g. Acknowledge the receipt of an Ethnic Communities Development Fund grant as a separate entry in its financial statements, or in a note to its financial statements.
- h. Inform the Ministry for Ethnic Communities of any changes that affect the organisation's ability to deliver the activity(ies) or project(s) (eg changes to financial situation; an intention to wind-up or cease operations; or any other significant event, or failure to meet child protection standards), before the grant has been fully used.
- i. Agree to notify the Ministry for Ethnic Communities immediately if any of the grant money is stolen or misappropriated and to consider if Police charges need to be laid.
- j. Agree that the Ministry for Ethnic Communities have authority to publish that the grant has been

made to the grant recipient for the approved purpose.

2. During the term of this agreement a grant recipient may request a variation to the purpose, term, or conditions of this agreement.

3. A grant must not be spent on any item that falls within the Ethnic Communities Development Fund exclusions (Ministry for Ethnic Communities website) *Ethnic Communities Development Fund - what we do not fund*

4. Failure to comply with any of the terms and conditions within this agreement, or the provision of false information in the request may result, without limitation, in the Ministry for Ethnic Communities terminating this agreement and:

- a. Requiring repayment of all or part of the grant
- b. Withholding payment of this grant, any other Ministry for Ethnic Communities' administered grants and any Department of Internal Affairs' administered grants until issues are resolved
- c. Imposing additional terms and conditions before any Ministry for Ethnic Communities' administered grants and any Department of Internal Affairs' administered grants funding is approved
- d. Recommending to funding committees of Ministry for Ethnic Communities' administered grants and Department of Internal Affairs' administered grants, to decline future funding.

5. For the purpose of gaining or providing information relevant to the funding of the organisation, the Ministry for Ethnic Communities may disclose to, or obtain information from, any other government department or agency, private person or organisation.

6. The Ministry for Ethnic Communities is subject to the Official Information Act 1982 and may be required to release information unless there is good reason under the Act to withhold the information.

## DECLARATION

I confirm that I have the authority to make this request and to accept these terms and conditions on behalf of my organisation and declare that:

I understand and accept the terms and conditions set out above, which will form a legally binding agreement with the Secretary of the Department of Internal Affairs if our organisation is successful in receiving a grant.

All the information provided for this request is true and correct to the best of my knowledge.

I have notified the Department of Internal Affairs of any conflicts of interest of which I am aware.

Our organisation is fully compliant with all applicable legislation, including the requirements under the Children's Act 2014 (if applicable).

I have been duly authorised by our governing body to commit our organisation to this agreement.

Our organisation has the following minimum set of internal controls in place:

Two signatories to bank accounts.

Maintenance of a cash book or computer equivalent.

A person responsible for maintaining financial records.

Regular financial reporting to every full meeting of the governing body.

The ability to provide an income and expenditure statement, which reports what happened against the budget presented with our request.

## ACCEPTANCE

I, 9(2)(a), confirm that I have the authority to accept these Terms and Conditions on behalf of Asturlab Cultural Centre and I accept these Terms and Conditions

Terms and Conditions Acceptance by authorised person: I accept

#### TRANSACTION HISTORY

##### PAYMENTS

| Date Paid | Payment     |
|-----------|-------------|
| 7/12/2023 | \$30,000.00 |

##### REFUNDS

| Date | Refund |
|------|--------|
|------|--------|

Out of scope

Out of scope

RELEASED UNDER THE OFFICIAL  
INFORMATION ACT 1982

RELEASED UNDER THE OFFICIAL  
INFORMATION ACT 1982

RELEASED UNDER THE OFFICIAL  
INFORMATION ACT 1982

## 4 for 40 Stop the Silence

## 1 Dec 2023 - 31 Mar 2024

## INCOME

### Funding request details

Add request details here

**Budgeted amount**

Amount requested

|      |           |
|------|-----------|
| ECDF | 30,000.00 |
|------|-----------|

### Actual amount

30,000.00

## OTHER INCOME

### Budgeted amount

*List all expected and confirmed project income*

*Budgeted amount*

[illegible]

## Actual amount

| Year | Value     |
|------|-----------|
| 2017 | 41,978.00 |
| 2018 | 2,478.00  |
| 2019 | 4,500.00  |
| 2020 | 5,000.00  |

## EXPENDITURE

**Budgeted amount**

*List all expected and confirmed project expenses*

|                                                                                               |          |
|-----------------------------------------------------------------------------------------------|----------|
| Weekend Wānanga (in Christchurch) - youth networking                                          | 5 000.00 |
| Project Coordination and relationship building (200hrs @\$35/hr)                              | 7,000.00 |
| Volunteer Reimbursements and koha                                                             | 2,000.00 |
| Training and development - upskilling in social media skills                                  | 2,500.00 |
| Meetings and community engagement sessions                                                    | 2,500.00 |
| Content development - creating social media posts (5/wk x 6 wks) on Facebook, instagram and X | 2,000.00 |
| Photographer - support content creation, capture engagements etc.                             | 1,000.00 |
| Videographer - to develop short videos and reels for social media                             | 1,000.00 |
| Boosting posts (\$200-\$400/wk over 6 weeks)                                                  | 2,000.00 |
| Comments Moderation (2 people x 1hr/day x 50 days x \$25/hr)                                  | 2,500.00 |
| Surveying participants (developing, delivery and analysis)                                    | 1,000.00 |
|                                                                                               |          |
| Email writing (daily emails for campaign subscriber \$50/email x 50 emails)                   | 2,500.00 |
| Establishing Website (design, development, domain, hosting etc)                               | 3,000.00 |
| Campaign Monitor and social media platform setup                                              | 1,000.00 |
| Initial Content development (welcome pack, FAQ, website)                                      | 1,500.00 |
| Conceptual design and framing including logo and initial content                              | 1,000.00 |
| Volunteer induction, coordination and support                                                 | 2,500.00 |
| Billboard Campaign                                                                            | 0.00     |

**Actual amount**

### Amount paid by grant

Please provide the breakdown of all actual expenses upon completion of your

|  |           |             |
|--|-----------|-------------|
|  | 382.06    | 382.06      |
|  | 7,000.00  | 7,000.00    |
|  | 2,000.00  | 0.00        |
|  | 3,000.00  | 3,000.00    |
|  | 2,500.00  | 2,500.00    |
|  | 2,000.00  | 2,671.17    |
|  | 1,000.00  | 0.00        |
|  | 1,000.00  | \$ 1,000.00 |
|  | 2,000.00  | \$ 2,000.00 |
|  | 2,500.00  | 2,500.00    |
|  | 1,000.00  | 1,000.00    |
|  | 2,500.00  | 2,500.00    |
|  | 3,000.00  | 3,365.99    |
|  | 1,000.00  | 0.00        |
|  | 1,500.00  | 0.00        |
|  | 1,000.00  | 0.00        |
|  | 2,500.00  | 1,000.00    |
|  | 3,500.00  | 1,022.00    |
|  | 39,382.06 | 29,941.22   |

|                             |      |
|-----------------------------|------|
| Operational Surplus/Deficit | 0.00 |
|-----------------------------|------|

\$2,596                      \$59